

SARC Vocational Checklist

Please use this checklist as a guide to starting/continuing the conversation about employment. These topics are important to discuss with your consumer and their support team.

Employment Pre-Planning Discussion Prompts to Facilitate a Person-Centered Conversation	Logistical Employment Supports What Each Individual Needs to Know and Consider Prior to Working
<ul style="list-style-type: none"> <input type="checkbox"/> Discovery process <ul style="list-style-type: none"> <input type="checkbox"/> What was their favorite job and what did they enjoy most about it? <input type="checkbox"/> What are their strengths? <input type="checkbox"/> What does the support team see as their strengths? <input type="checkbox"/> Do they have any hobbies or interests? <input type="checkbox"/> What skills do they want to develop? <input type="checkbox"/> What are they successful at around the house, in school or in an environment they are comfortable in? (Every accomplishment counts) <input type="checkbox"/> What does the individual see as success? <input type="checkbox"/> How can the support team use their network for opportunities? <input type="checkbox"/> Circle of Support <ul style="list-style-type: none"> <input type="checkbox"/> Who are the Natural Supports at home? <input type="checkbox"/> Who are the Natural Supports at the workplace? <input type="checkbox"/> Importance of identifying work supports versus at-home supports 	<ul style="list-style-type: none"> <input type="checkbox"/> Social Security <ul style="list-style-type: none"> <input type="checkbox"/> How earning wages will affect monthly Social Security check <input type="checkbox"/> Reporting wages to Social Security <input type="checkbox"/> Social Security support resources <input type="checkbox"/> Review Benefits Planning Query (This document provides information about a beneficiary’s disability cash benefits, health insurance, scheduled continuing disability reviews, representative payee, and work history as stored in Social Security Administration’s electronic records) This can be obtained from Social Security. <input type="checkbox"/> Transportation <ul style="list-style-type: none"> <input type="checkbox"/> How does the individual typically get around town? <input type="checkbox"/> Do they have a preferred form of transportation? <input type="checkbox"/> Do they need/want mobility training? <input type="checkbox"/> Job Coaching Support <ul style="list-style-type: none"> <input type="checkbox"/> Does the individual need/want support while on the job? <input type="checkbox"/> Are there any parameters the individual has (e.g., only full-time, only positions inside, must be near public transportation, etc.)?